



# **CALIFORNIA ASSOCIATION OF THE FUTURE FARMERS OF AMERICA**

## **POSITIONS AVAILABLE LEADERSHIP CONFERENCE FACILITATOR 2025 Sacramento Leadership Experience**

California FFA is seeking to hire Leadership Conference Facilitators to work under the direction and supervision of the State FFA Leadership Development Coordinator for the purposes of delivering and coordinating the California FFA Leadership and Personal Growth Development Continuum.

### **Sacramento Leadership Experience conference 2025**

A minimum of four (4) returning CAFFA conference facilitators. Must be a third year (junior) in college or educational course or older to apply or at least two years removed from your high school graduating class.

### **Dates of Conference:**

Tuesday, February 25 – Friday, February 28, 2025

### **Applications must be completed via the Cognito link below:**

<https://www.cognitoforms.com/californiaffaassociation/2025sacramentoleadershipexperiencefacilitatorapplication>

### **Sacramento Leadership Experience 2025**

November 22, 2024 *\*or next business day when this date occurs on weekend/holiday*

### **If you have any questions, please email Mrs. Jasmine Standridge:**

[jstandridge@californiaffa.org](mailto:jstandridge@californiaffa.org)

# LEADERSHIP CONFERENCE FACILITATOR DESCRIPTION

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Leadership Conference Facilitators will be expected to facilitate and deliver conference curriculum to FFA members both in a large group and small group setting. Facilitators are expected to possess strong knowledge relative to their specific conference and conduct additional research to become prepared. Additional role responsibilities include coaching FFA members, motivating and engaging students, and classroom management (*except for student discipline, which is the responsibility of teachers supervising at the conference*).

## Facilitator position requirements:

- Be enrolled in a two or four-year university; staff **should not** take the semester or quarter off
- Possess excellent public speaking skills; experience in facilitation is preferred
- Experience in managing conferences and/ or students
- Extensive knowledge of Agricultural Education, including Classroom/ Laboratory Instruction, Supervised Agricultural Experience and the National FFA Organization
- Be able to present in business attire
- Be able to multitask and balance a busy schedule that prioritizes educational obligations, family commitments and work for California FFA, as well as social, physical, spiritual and mental needs
- Be able to work independently, as well as a part of a team

## General Notes:

- SLE may be scheduled during the last week of February or the first full week of March over a four-day period, Tuesday through Friday, at the California State Capitol.
  - Staff should plan to miss a minimum of five days of school, and dedicate two full weekends for training, but as many as nine days with travel depending on how staff structure their Friday class schedule.
- Staff should consider modifying their academic schedule to allow for free days or flexible courses. Staff should communicate with instructors to notify them in advance of their absence; they will receive a letter from the state describing the responsibilities of this opportunity that can assist with missing school. The Team Leader will mentor and provide guidance on creating work/ academic life balance.

# MAJOR RESPONSIBILITIES BY CONFERENCE

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## **SACRAMENTO LEADERSHIP EXPERIENCE (SLE)**

Contract: December 1, 2024, to March 15, 2025

L2+ (Returning Staff)

Approx. 7:00 am to 10:00pm, over four days + setup/re-set/teardown

*California FFA's premier capstone conference, individuals and teams are prepared to make things happen. Skills for solving problems, making decisions and accomplishing goals are developed. Students step into the role of one of California's State legislators, are assigned a specific California district and spend four days in Sacramento. SLE is all about the role of government, agricultural policy and advocacy. This conference focuses on "DO: the ability of the individual leader and team to put their vision into action." | 75 seniors (40 assembly/ conf., 35 senate/ conf.)*

General major responsibilities include, but are not limited to the following:

- Review curriculum, content resources and texts, and video footage to prepare for training
- Participate in one large group weekend training seminar per month
- Facilitate one conference

Example conference timeline (not actual conference dates) \*Tentative to schedules

- JANUARY – one weekend Saturday on Zoom
- FEBRUARY – one weekend, Thursday, Friday, Saturday\*
- FEBRUARY/MARCH
  - SLE Set Up: Monday, February 24
  - SLE Conference: Tuesday, February 25 through Friday, February 28, 2025

## COMPENSATION

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- **Sacramento Leadership Experience (SLE)**

*Facilitator @ \$1250/conf.*

- **Training Stipend**

*Facilitator @ \$600; approx. \$150/day*

- Travel, lodging and meal expenses will be paid as per state association guidelines
- Nametag will be provided

# **APPLICATION INSTRUCTIONS**

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**1. Completed official Application Cognito Form, included in the position job posting.**

***If Needed:***

**2. Zoom Interview**

- Zoom interviews will be conducted to determine work ethic, ability to lead a team and motivation for being a conference facilitator.
- An interview sign-up sheet will be sent out to applicants after the due date of applications.
  - o Depending on the number of applicants, a paper screening may take place prior to Zoom interviews.