



CALIFORNIA ASSOCIATION OF THE FUTURE FARMERS OF AMERICA

POSITIONS AVAILABLE CONFERENCE TEAM LEADER

2027 Made for Excellence and Advanced Leadership Academy conferences

California FFA is seeking to hire conference Team Leaders to direct Leadership Conference Facilitators and work under the supervision of the State FFA Leadership Development Coordinator and State Assistant FFA Advisor for the purposes of delivering and coordinating the California FFA Leadership and Personal Growth Development Continuum.

Made For Excellence conferences 2027

Not Applicable; one (1) or two (2) Team Leaders

Advanced Leadership Academy conferences 2027

Not Applicable; one (1) or two (2) Team Leaders

Individuals should have experience in public speaking, motivating and/ or mentoring students, classroom, or meeting management, be able to take constructive feedback and coaching, and work independently, as well as part of a team. Experience with conference facilitation is required. Team Lead for MFE and ALA requires at least one year of facilitation experience with California FFA. Experience in facilitating MFE and/or ALA is preferred but not required.

Complete the Cognito Forms Application linked below:

[https://www.cognitoforms.com/CaliforniaFFAAssociation/ 2027MFEALATeamLeaderApplication](https://www.cognitoforms.com/CaliforniaFFAAssociation/2027MFEALATeamLeaderApplication)

Made For Excellence 2027 Application Due by:

November 16, 2026

Advanced Leadership Academy 2027 Due by:

November 16, 2026

***If you have any questions email Mrs. Jasmine Standridge:
jstandridge@californiaffa.org***

CONFERENCE TEAM LEADER DESCRIPTION

Conference Team Leaders will serve as the on-site manager for MFE and ALA conferences. Each conference's team leader will assist with and be responsible for coordinating preparation, travel, and on-site logistics; the delivery and evaluation of conference curriculum; and will manage and provide support and coaching for all facilitators, under the supervision of state FFA staff. The Team Leader will report to and work closely with the State Leadership Development Coordinator and the Asst. State FFA Advisor, with additional duties as assigned.

**The team leader is not encouraged or expected to defer their semester/ quarter of college.*

Team Leader position requirements:

- At least one year of facilitation experience with California FFA with MFE/ALA, or having already served in a Team Leader capacity during another conference, or two years+ with GLC
- Be able to think strategically and big-picture logistically while coordinating the event
- Be able to lead groups of peer facilitators and staff, often who are close in age, and manage conflict
- Demonstrate respect and professionalism when interacting with host sites and teachers, while also clearly communicating needs and expectations
- Possess excellent facilitation skills and the ability to coach others in their development
- Be able to multitask and balance multiple issues and priorities at the same time
- Be able to work independently while supervising a conference team, and as part of a greater team of staff
- All requirements of a Leadership Conference Facilitator
- Staff **should not** take the semester or quarter off

General Notes:

- Most MFE and ALA conferences are scheduled during the first eight weekends of January and into February on Fridays/Saturdays, with a few back-to-back conferences on Sundays/Mondays.
 - Staff should plan to miss a minimum of two days of school, but as many as ten days with travel, depending on how staff structure their Friday class schedule.
- Staff should consider modifying their academic schedule to allow for free days or flexible courses. Staff should communicate with instructors to notify them in advance of their absence; they will receive a letter from the state describing the responsibilities of this opportunity that can assist with missing school. The Team Leader will mentor and provide guidance on creating work/ academic life balance.

COMPENSATION

- **Made for Excellence (MFE) & Advanced Leadership Academy (ALA)**
State Officer Internship @ N/A *Team Leader (TL) @ 350/conf.*
- **Training Stipend**
Team Leader @ TBD; approx. TBD /day
- Travel, lodging and meal expenses will be paid as per state association guidelines
- Business casual dress is required for Team Leaders
- Name tag will be provided

MAJOR RESPONSIBILITIES BY CONFERENCE

MADE FOR EXCELLENCE (MFE)

Contract: December 1, 2026 to March 1, 2027

L1 (State Officers)/ Team Leader

Approx. 12:30 pm to 8:30pm, 8am to 11am (11 hours) + setup/re-set/teardown

Personal development starts with the individual. Self-discovery of talents, strengths, interested and personal character are emphasized as the individual is channeled to discover their passion in life. This conference focuses on "ME: one's personal skills and development of the ability to be successful." | 180-240 sophomores per conference

General major responsibilities include, but are not limited to the following:

- Review curriculum, content resources and texts, staff development and supply management
- Attend a Team Leader Q/A Zoom prior to the large group training at the FFA Center:
 - **Dates will be determined based off the TL & LDC schedules**
- Lead and coach team in winter large group training at FFA Center:
 - **Training 1 – Tuesday, December 8 to Friday, December 11, 2026**
 - **Training 2 – January Dates = Tentative**
- Serve as the on-site manager for eight to nine conferences, typically held one site per region
 - Management of supplies
 - Supervise set up/ host site check-in
 - Manager/coach (Fri 12n to Sat 11a)
 - Assist teachers as needed
 - Conference tear down
 - Evaluate and coach team

ADVANCED LEADERSHIP ACADEMY (ALA)

Contract: December 1, 2026 to March 1, 2027

L1 (State Officers)/ Team Leader

Approx. 12:30 pm to 8:30pm, 8am to 11am (11 hours) + setup/re-set/teardown

Once a leader is comfortable with themselves and their purpose, they can learn to work with others and set a goal. This conference focuses on analyzing program needs and planning a project or event as students learn to be teams of innovative leaders in their chapter. This conference is about "WE: the individual leader, their relationships with others, and how to establish a common vision." | 180-240 juniors/ conf.

General major responsibilities include, but are not limited to the following:

- Review curriculum, content resources and texts, staff development and supply management
- Attend a Team Leader Q/A Zoom prior to the large group training at the FFA Center:
 - **Dates will be determined based off the TL & LDC schedules**
- Lead and coach team in winter large group training at FFA Center:
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Example conference timeline (not actual conference dates)

- JANUARY
 - W1 – MFE/ ALA (Fri, Sat), MFE/ ALA (Sun, Mon)
 - W2 – MFE/ ALA (Fri, Sat), MFE/ ALA (Sun, Mon)
 - W3 – MFE/ ALA (Fri, Sat)
- FEBRUARY
 - W1 – MFE/ ALA (Fri, Sat)
 - W2 – MFE/ ALA (Fri, Sat)
 - W3 – MFE/ ALA (Fri, Sat), MFE/ ALA (Sun, Mon)

APPLICATION INSTRUCTIONS

1. Completed official Application Cognito Form, included in the position job posting.

If Needed:

2. Zoom Interview

- Zoom interviews may be conducted to determine work ethic, ability to lead a team, and motivation for being a conference team lead.
- A Zoom interview sign-up sheet will be sent out to applicants after the due date of applications.
 - o Depending on the number of applicants, a paper screening may take place prior to Zoom interviews.